

**ACTION SHEET - Actions from the previous meeting**

<b>ACTIONS FROM 06/09/11</b>			
<b>Action</b>	<b>Description</b>	<b>Status and last updated</b>	<b>Contact Officer</b>
ACTION 1	The Head of Environmental and Operational Services to arrange a further visit to the Ideal Waste Company Materials Recovery Facility at Swanley, for those Members who did not previously attend.	Two tours booked: 10 a.m. on Friday 28 October 2011; and, 10 a.m. on Thursday 10 November 2011. Spaces still available. (20.10.11)	Richard Wilson
ACTION 2	Working Group to meet with Officers and report on Stage 3 at the November meeting.	The first working group meeting has taken place. Members have been provided with some background to the work programme, including related data and case studies to consider ahead of the November committee meeting. (20.10.11)	Pat Smith

